



# STEM HUB LENDING LIBRARY

BY: WEST TENNESSEE STEM HUB

# LENDING LIBRARY BASICS

## • Location:

- FedEx Institute of Technology at the University of Memphis
- 364 Innovation Drive, Memphis, TN 38152
- Room 208

## • Hours:

- Monday-Friday: 4PM-6PM
- Saturday & Sunday: closed

## • Website:

- <https://westtnstemlibrary.myturn.com/library/>

# CHECKING OUT ITEMS

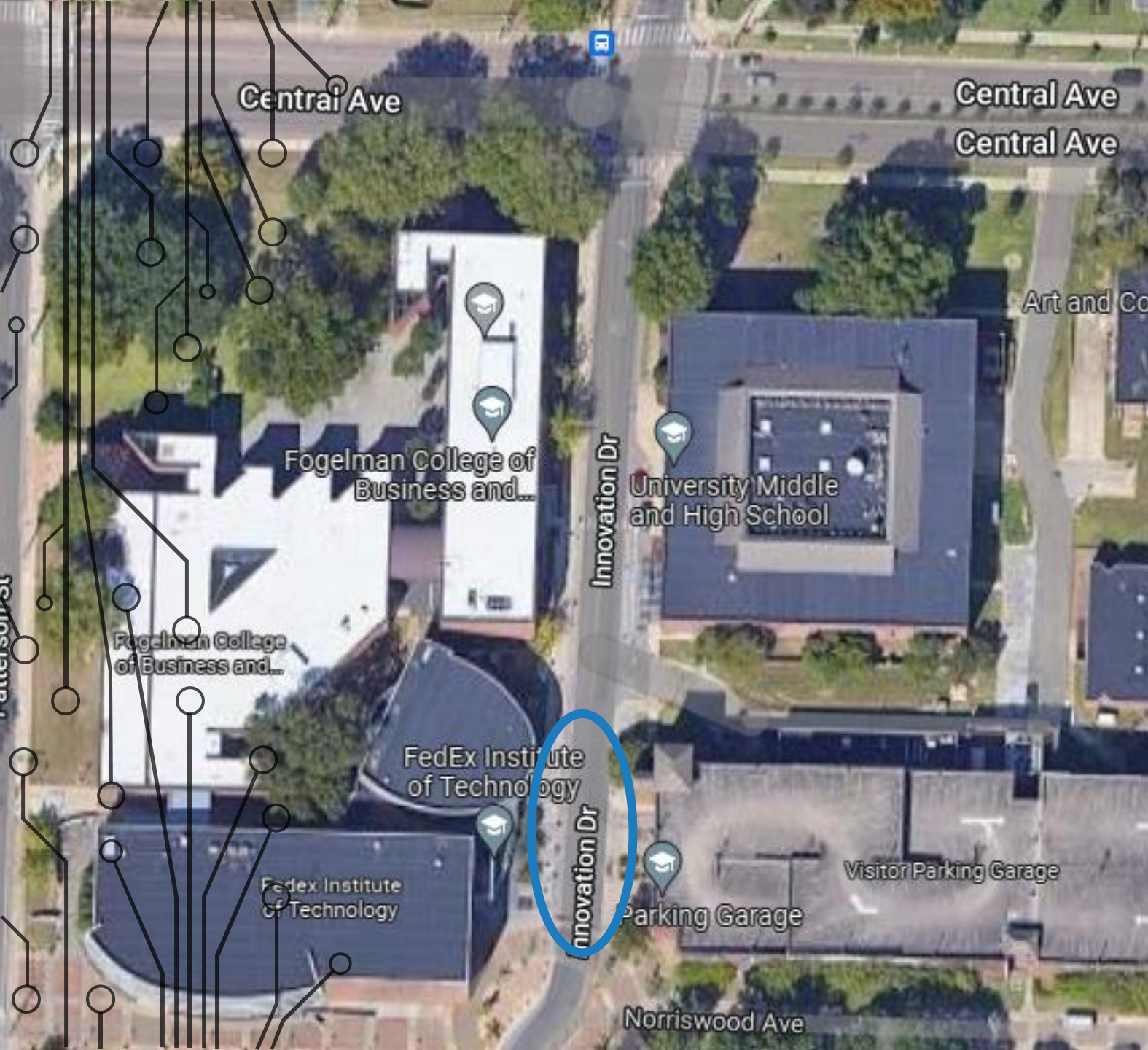
STEP 1: Visit <https://westtnstemlibrary.myturn.com/library/> to create an account if you don't already have one

STEP 2: : Browse the Lending Library inventory

STEP 3: Reserve and check out your kits

STEP 4: Stop by the Lending Library in FIT 208 during business hours to pick up your reservation





# ABOVE VIEW

**THERE IS A LOADING ZONE  
IN FRONT OF THE FIT  
BUILDING ACROSS FROM  
THE PARKING GARAGE.**





## WHERE DO I PARK?

- The loading zone is located on Innovation Drive across from the entrance to the parking garage. This is the view that you will see from your car. Please turn on your hazard lights when in the loading zone.



# VIEW OF LENDING LIBRARY DOOR

# CHECKING IN ITEMS

## STEP 1

Pack up all the kits and gather them neatly

## STEP 2

Return the items during business hours

## STEP 3

Fill out the survey from the STEM Ambassador

# DOS AND DON'TS

## Do

Reserve kits more than a day in advance

Check up to 5 kits per type

Use business hours

Alert us to broken pieces

## Don't

Return kits on the weekend

Return kits when an Ambassador is not present

Check out kits for longer than 30 days

Return incomplete or messy kits



# QUESTIONS?

- Contact the following individuals!

West TN STEM Hub  
Director

Dr. Stephanie Ivey:  
[ssalyers@memphis.edu](mailto:ssalyers@memphis.edu)

Project Coordinator II

Lavitta Means:  
[lmeans@memphis.edu](mailto:lmeans@memphis.edu)

Graduate Assistant

Logan Sirbaugh:  
[lnsrbaugh@memphis.edu](mailto:lnsrbaugh@memphis.edu)



CAN'T WAIT TO  
SEE YOU!